

# **FULL TIME - OPEN POSITIONS AT ECKER CENTER as of April 15, 2025**

*Ecker Center for Behavioral health is an equal opportunity employer and is committed to creating an inclusive environment where everyone has an opportunity to succeed.*

## **Recovery Support Specialist, Crisis Stabilization Program**

### **Responsibilities:**

- Provide treatment to and use lived experience in providing crisis intervention and case management services to adults with mental health and co-occurring mental health and substance use needs
- Delivers services, primarily in the form of crisis care, leading groups and providing psychoeducation, providing case management (including applying for/ maintaining public entitlements), admissions, discharges and IATP's
- Monitoring CSP milieu
- Supports gathering National Outcomes Measurements (NOMS) on all CSP admissions
- Provides triage, rapid evaluation/ assessment, preliminary diagnosis, brief crisis counseling, crisis de-escalation/resolution/care plan, coordination with local hospitals, police, fire, medical and behavioral health services, crisis planning, counseling, skill development and emotional support based on individualized treatment goals and discharge plans
- Provides referral and disposition options appropriate to the client's needs and safety including scheduling outpatient follow up and warm hand offs.

### **Qualification:**

- Recovery Support Specialists (RSS) draw on their own life experiences to help others develop and maintain their recovery from substance abuse disorders, mental health disorders, or dual diagnoses
- CRSS certification or capable of attaining the credentials in 18 months of hire
- Experience working with adults with mental health and /or substance use needs
- Bilingual Spanish preferred
- Must have valid Illinois driver's license, auto insurance and automobile
- Ability to administer CPR
- Willingness to work a flexible schedule if needed.

**Hours:** Tuesday – Saturday, 12am – 8am, 40 hours per week

**Hiring Salary:** \$41,600.00 – \$54,579.20 annually. Depending on skills and qualifications

## **Community Behavioral Health Nurse, Nursing**

### **Responsibilities:**

- Administer injections to clients as prescribed by Ecker Center prescriber.
- Administer TB tests to Ecker Center employees.
- Complete patient vitals.
- Provide nursing sessions with clients in the Crisis Residential program. These duties include reviewing medications, recent labs, and completing an initial medical screening.
- Monitor client's medication through Illinois Prescription Monitoring system and Clozapine REMS systems.
- Assist providers in requesting and reviewing all orders. Ensure critical lab results are reported to providers immediately.
- Responds to client inquiries and call backs in-between prescriber appointments.
- Complete prior authorizations when necessary to assist clients with medication approval.
- Assist clients with the completion of medication reconciliation and medical forms when necessary.

### **Qualifications:**

- Current LPN license required
- One year experience in psychiatric and substance needs preferred
- IM, Sub-Q and TB injection experience required

**Hours:** Monday – Wednesday & Friday, 8:30am – 5pm, 32 hours per week.

**Hiring Salary:** \$49,920.00 – \$58,240.00 annually. Depending on skills and qualifications

## **ACT Supervisor, Assertive Community Treatment**

### **Responsibilities:**

- Provide daily leadership/clinical consultation and assistance to ACT Program staff
- Interviews, trains, supervises and evaluates ACT Program staff
- Provides a full range of clinical services including assessment, therapy, counseling, crisis intervention, treatment planning, case management, community support, community support team, medication monitoring and training, consultation and rehabilitative services
- Manages ACT admission and manages referrals and waitlist
- Monitor and maintain productivity goals of staff and will review/complete needed assessment and treatment planning for ACT clients
- Manages data collection activities, monitors program outcomes and fidelity requirements.
- Ensures 24-hour coverage in ACT program. Provides back up to full and part-time staff for coverage and consultation

### **Qualifications:**

- Master's Degree and valid clinical license in human services field preferred (LCSW, LCPC, LMFT)
- Minimum of three years clinical experience, five years preferred
- Minimum of two years supervisory/administrative experience
- Valid Illinois driver's license, insurance and automobile and a willingness to routinely transport clients
- Ability to administer CPR

**Hours:** Monday – Friday, 9am – 5pm, 40 hours per week, participates in on call rotation

**Hiring Salary:** \$65,000.00 – \$72,000.00 annually. Depending on skills and qualifications

## **CRP Supervisor, Crisis Residential Program**

### **Responsibilities:**

- Leads and oversees the daily operations of the Crisis Residential Program
- Provides daily leadership/clinical consultation and supervision/evaluation to Masters, Bachelor, other clinicians, and interns to ensure operations run smoothly and that program development is responsive to individual and community needs.
- Ensuring the Crisis Residential Program census is at full capacity.
- Provides a full range of clinical crisis services including IATP, crisis intervention, case management, consultation, rehabilitative groups, discharge planning and referral/linkage services
- Assist with management of the waitlist including coordination with clients and community organizations, scheduling, and documentation related tasks.
- Provides clinical supervision on an individual and group basis to ensure the development of employees.
- Ensures documentation and reporting requirements for programs are being met
- Evaluates individuals for appropriate services and make all necessary referrals, both inside and outside the agency. Manages referrals and relationships with referral sources.
- Completes admissions to and discharges from Crisis Residential and all other pertinent documentation related to admission & discharge of clients
- Serves as QMHP for MHP and CRSS level staff providing supervision for the Crisis Residential team
- Provides clinical consult and coverage support to teams as needed
- Provides accurate, quality documentation within a maximum of 48 hours after service delivery

### **Qualifications:**

- Master's degree in Human Service field
- Illinois Clinical License (LSW, LCSW, LPC, or LCPC) preferred
- Five years clinical experience and 3 years supervisory experience
- Experience serving adults with severe mental illness in community mental health or in crisis
- Experience with case management, crisis assessment and intervention, diagnosis/treatment of mental health and co-occurring substance use needs, in adults
- Must have ability to work independently and in a team setting, ability to assess risks in a stressful environment
- Must have a valid Illinois driver's license, auto insurance, automobile, and a willingness to transport clients as necessary
- CPR Certification

**Hours:** Monday – Friday, 8am – 4pm, 40 hours per week, some flexibility in schedule; periodic evenings and weekends as needed for coverage and supervisory activities

**Hiring Salary:** \$55,000.00 – \$65,000.00 annually. Depending on skills and qualifications

## **Intensive CST Case Manager, Community Support Team**

### **Responsibilities:**

- Assist adults with persistent or recurrent mental illness who live independently in the community via locating housing, food & transportation resources, applying for entitlements, providing counseling and life skill training, facilitating the development of natural community supports, and advocating for the client's needs.
- Spend 50% of work hours providing direct client centered recovery-oriented services
- Develop goal oriented IATP's that are strength-based, and recovery oriented on all assigned clients as required
- Provide accurate, quality documentation within a maximum of 48 hours after service delivery
- Provide medication monitoring and training regularly and in a timely fashion
- Participate in an on-call CST emergency phone rotation

### **Qualifications:**

- Bachelor's Degree in Human Service field
- Minimum 1-year clinical experience, including crisis intervention and stabilization
- Must have a valid Illinois driver's license, auto insurance and automobile

**Hours:** Tuesday – Friday, 10am – 6pm & Saturday, 9am – 2pm, 35 hour per week

**Hiring Salary:** \$38,220.00 – \$40,040.00 annually. Depending on skills and qualifications

## **Marketing & Communications Assistant, Business Office**

### **Responsibilities:**

- Assist with administrative tasks, marketing coordination, and outreach efforts.
- Update online listings, post event promotions, donor campaigns, and updates.
- Monitor social media inboxes, website inquiries, and general emails, flagging for follow-up.
- Support event planning, volunteer coordination, and tracking engagement metrics.
- Maintain and update databases for donors, outreach, and engagement.
- Assist with social media, donor outreach, and fundraising campaigns.
- Process thank-you letters and donor acknowledgments.
- Help create marketing materials, including graphics and digital content.
- Foster effective communication and assist with department needs.

### **Qualifications:**

- Associate or bachelor's degree and/or relevant experience in marketing, communications, or public relations.
- Experience with social media, email marketing, and digital content.
- Familiarity with databases, CRMs, and fundraising tools is a plus.
- Proficiency in Microsoft 365 and Canva.
- Strong communication, organization, and attention to detail.
- Ability to multitask and collaborate in a fast-paced environment.

**Hours:** Monday – Friday, flexible schedule, 30 – 40 work hours per week.

**Hiring Salary:** \$20 – \$23 hourly. Depending on skills and qualifications