**FULL TIME - OPEN POSITIONS AT ECKER CENTER as of April 19, 2024**

***Ecker Center for Behavioral health is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer***

# Behavioral Health Specialist, Intake/Assessment

**Responsibilities**:

* Assist individuals who live independently in the community via linking and referring to housing, food and transportation resources, applying for entitlements, providing counseling and life skills training and advocating for the individual’s needs.
* Performs intakes and accepts and completes assigned assessments in a timely manner while evaluating clients for appropriate services and makes all necessary referrals, both within and outside the agency
* Handle inquiries related to mental health and substance misuse services including, but not limited to, completing intake paperwork for Ecker Center services, scheduling assessments and providing referrals for services elsewhere
* Assess urgency of which clients should receive services and forward information to appropriate level of services within agency
* Assists clients in completing opening paperwork or coordinates with office and business staff for the completion of opening paperwork
* Monitors demand for comprehensive assessments and coordinates with the Intake/Assessment Supervisor
* Assists in coordinating care with additional service providers both within Ecker Center, as well as other community agencies
* Monitors and keeps referral information up to date
* May participate in creating individualized assessments and treatment plans for a caseload that sees agency psychiatrists

**Qualifications**:

* Bachelor’s Degree in Human Service field with 1-year clinical experience OR 5 years relevant clinical experience in Human Service field
* Must have a valid Illinois driver's license, auto insurance and automobile
* Bilingual Spanish preferred
* Willingness to work a flexible schedule, if needed

**Hours**: Mon - Fri 9am – 5:30pm, - with flexibility in schedule. 40 hours a week

**Mental Health Counselor/Case Manager, Hanover Landing**

**Responsibilities:**

* Provide individual, couple, family and group therapies to adults, children and adolescents
* Develop goal oriented IATP’s that are strength-based and recovery-oriented on all assigned clients
* Assist adults with persistent or recurrent mental illness live independently in the community via maintaining housing, food & transportation resources, applying for entitlements, providing counseling and life skill training and advocating for the client's needs
* Complete Mental Health Assessments, DLA and LOCUS, and develop goal-oriented ITPs that are strength-based and recovery oriented on all assigned clients as required
* Support clients in a housing project with onsite case management.
* Provide assistance with intake/assessment as needed, as well as outreach in emergency situations
* Provide accurate, quality documentation within a maximum of 48 hours after service delivery

**Qualifications:**

* Bachelor’s degree in human service field and minimum 1year clinical experience, including crisis intervention and stabilization
* Experience providing individual therapy
* Bilingual Spanish a plus
* Must have valid Illinois driver's license, auto insurance and automobile

**Hours:** Monday – Friday, 9am – 5:30pm (3 days a week) and 10am – 6:30pm (2 days a week) 40 hour work week

**Mental Health Professional, Crisis Stabilization Program**

**Responsibilities:**

* Delivers services, primarily in the form of crisis care, leading groups and providing psychoeducation, providing case management (including applying for/maintaining public entitlements), admissions, discharges, and IATPs
* Monitors CSP milieu
* Supports gathering National Outcomes Measurements (NOMS) on all CSP admissions
* Provides triage, rapid evaluation/assessment, preliminary diagnosis, brief crisis counseling, crisis de-escalation/resolution/care plan, coordination with local hospitals, police, fire, medical and behavioral health services, crisis planning, counseling, skill development and emotional support based on individualized treatment goals and discharge ​plans
* Provides referral and disposition options appropriate to the client’s needs and safety including scheduling outpatient follow up and warm hand offs

**Qualifications:**

* Bachelor’s Degree in human services field or 5 years’ behavioral health experience including experience providing crisis intervention
* Experience working with adults with mental health and/or substance use needs
* Must have a valid Illinois driver’s license, auto insurance, and automobile
* Ability to administer CPR
* Willingness to work a flexible schedule if needed

**Hours:** Monday – Friday, 4pm – 12am – 40 hours work week

**PsychoSocial Rehabilitation Supervisor, PSR**

**Responsibilities:**

* Provide daily leadership/clinical consultation and assistance to full time, part time and multiple Master’s level and Bachelor’s level intern staff to ensure daily operations of PSR Program
* Provide training to new PSR staff and interns
* Develop and oversee an outcome driven psycho-educational group program and a wellness center
* Develop clinical curriculum and deliver multiple community support and PSR groups to adults with severe mental illness and risk for institutionalization or hospitalization
* Spend 50% of scheduled hours in the direct provision of services
* Track and complete 14 and 30 day lead reviews for PSR consumers
* Manage PSR admission, utilization review, reauthorization and discharge policies and procedures
* Monitor and maintain productivity goals of staff and will review/complete needed assessment and treatment planning for PSR consumers
* Develop and maintain positive relationships with colleges for internship candidates

**Qualifications:**

* Master’s degree in human service field; minimum two years’ clinical experience
* Experience serving adults with severe mental illness in community mental health or in PSR a plus, supervisory/administrative experience a plus
* Must have valid Illinois driver’s license, auto insurance and vehicle

**Hours:** Monday - Friday, 8:00am - 4:30pm, 40-hour work week

**Residential Case Manager, Supervised Residential Program**

**Responsibilities:**

* Provide rehabilitation services, develop treatment plans/ assessments and manage crisis for all residential clients
* Handle referrals and discharges for residential services
* Assist clients in obtaining/maintaining entitlements
* Assist clients in development of independent living skills

**Qualifications:**

* Bachelor’s Degree in Human Service Field plus minimum one-year mental health experience
* Willingness to work regularly scheduled hours, holidays and overtime in emergency situations
* Must have the ability to work cooperatively with mentally ill adults
* Must be able to provide transportation in personal and agency vehicles to local and long-distance appointments on occasion
* Have the ability to administer CPR and emergency first aid
* Must have valid Illinois driver’s license, auto insurance and automobile

**Hours:** Monday – Friday, 7:30 a.m. – 3:30 p.m., 40-hour work week

# Therapy Supervisor, Therapy

**Responsibilities:**

* Oversees and evaluates staff and operations of the Therapy program across three therapy offices
* Interviews, screens and makes recommendation for hiring, and trains new employees working in the above subordinate positions
* Reviews, evaluates and documents job performance of above subordinate staff including monitoring of continuing education and Provides timely appraisals of supervisee’s clinical abilities with regard to strengths and areas of needed improvement
* Provides weekly and monthly clinical supervision to staff and manages therapy caseload reviews
* Provides consultation regarding care monitoring and special case reviews in the supervisory process
* Is responsible for clear and accurate records, as well as monthly statistical data for MCO billing produced by the program
* Acts as LPHA for the Therapy Program in reviewing and authorizing the Integrated Assessment and Treatment Planning (IATP) for all IATPs completed by therapists.
* Is responsible to ensure that programs are in compliance with Rule 132, Rule 140, Joint Commission and other relevant standards
* Is responsible to ensure that referrals into programs have insurance authorized or funding source available to cover services
* Provides orientation to new hires regarding Therapy program policies and procedures
* Is responsible for training and mentoring intern students until the completion of their program.

**Qualifications:**

* Master’s Degree in human services and a valid clinical License (LCPC or LCSW) in the Human Services Field
* Three years clinical experience and relevant supervisory experience required
* Valid driver’s license, automobile, insurance and a willingness to transport clients as necessary.
* Be familiar with and employ time-limited therapy techniques

**Hours:**  Monday – Friday~~,~~ 8:00 am- 4:30 pm or 9:00 am - 5:30 pm, with flexibility- 40 hours per week; must be available to work from Hanover Landing and St Charles locations 1 day each per week.